



General Services Department

Robert M. Brown
Project Manager

REQUEST FOR QUALIFICATIONS

TITLE: GEOTECHNICAL ENGINEERING SERVICES, SITE RESTORATION AND RETAINING WALL DESIGN AT THE BUNCOMBE COUNTY GENERAL SERVICES FACILITY

DATE ISSUED: **JANUARY 30, 2025**

DUE DATE: **FEBRUARY 14, 2025**

TIME: **4:00 PM**

LOCATION: BUNCOMBE COUNTY GENERAL SERVICES DEPARTMENT
40 MCCORMICK PLACE
ASHEVILLE, NC 28801

TELEPHONE: (828)250-4233

REQUEST FOR QUALIFICATIONS

Pursuant to the General Statutes of North Carolina, statements of qualification will be received for the following:

GEOTECHNICAL ENGINEERING SERVICES, SITE RESTORATION AND RETAINING WALL DESIGN

Buncombe County is seeking Statements of Qualifications from geotechnical engineering firms interested in providing geotechnical borings and land restoration and retaining wall design services for the County's current General Services Facility located at 40 McCormick Place, Asheville, North Carolina, 28801. Statements of qualification will be accepted until **FEBRUARY 14, 2025, AT 4:00 PM** for the above-named item, at the Buncombe County General Services Department, 40 McCormick Place, Asheville, North Carolina, 28801. Prior experience in similar soil analysis, site restoration design and retaining wall design is encouraged. Buncombe County encourages submittals from minority businesses by providing certified minorities an equal opportunity to participate in all aspects of the RFQ process. One digital copy in .pdf format of said statements of qualifications must be submitted in person or by email to generalservices@buncombecounty.org, pam.king@buncombecounty.org, and robert.brown@buncombecounty.org. Questions about the project may be asked by contacting the General Services Department project manager at (828) 250-4784 or by email at robert.brown@buncombecounty.org.

Request for Qualifications Authorized by:

Mike Mace

Director, General Services





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A. Purpose:

Buncombe County is seeking candidates interested in providing geotechnical borings and land restoration and retaining wall design services for the County's current General Services Facility located at 40 McCormick Place, Asheville, North Carolina, 28801.

B. Project Summary:

The project site's eastern slope experienced localized failure via landslide from the remnants of Hurricane Helene. The County desires to restore the site's slope and provide stabilization to the contiguous effected property. In doing so the County wants to retain the restored site area to reduce the overall slope and help ensure stability of the restored land area. In this effort we anticipate but do not limit the services required to the following:

- Soil conditions analysis, bearing capacity and stability calculations.
- Determination and specification of soil and wall material properties.
- Sizing of wall and wall reinforcement elements.
- Analysis of pertinent cross sections.
- Analysis of surcharge, groundwater, drainage, and other conditions pertinent to the performance of the wall system.
- Installation specifications for the retaining wall and for the restored bank materials above and behind the wall.
- Creation of bid documents for all project work.

C. Submission Requirements:

- Letter of Interest – A letter of interest must be submitted giving the qualifications of the project team, including the firm history, individual resumes, current and completed projects over the last seven years.
 - Please provide up to four examples of similar projects within the last seven years which are relevant to the scope of the project as listed above.
 - Demonstrate success with similar projects for local and state governments and/or educational institutions, preferably within North Carolina.
 - Provide examples of the experience of key members of the proposed team on the projects itemized regarding the above.





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- Provide an organizational chart and resumes which will address the following:
 - Name the Principal in Charge, Project Manager, and other individuals to be assigned to the project, providing for each the number of years of service with the company, number of years of professional experience, and educational background inclusive of professional licenses and or certifications.
 - For sub-consultants, if required, inclusive of landscaping, surveying, structural engineering, civil engineering, please list the names and addresses of each company, as well as the name of any individuals to be assigned to the project.
- Deadline – One digital copy in .pdf format of the submission must be received by the Buncombe Count General Services Department by **FEBRUARY 14, 2025, AT 1:00 PM**. Email the submissions to generalservices@buncombecounty.org, pamela.king@buncombecounty.org, and robert.bown@buncombecounty.org.

D. Qualifications:

- Interviews are not anticipated on this project.
- Applicants will be evaluated in conjunction with the anticipated needs of General Services and the County and information provided by the applicants as well as information obtained from references, persons, or other sources identified by the applicant or otherwise known by the County.
- Candidates with prior similar work experience are urged to apply.

E. Contact Information:

Any questions about the project may be asked by contacting the General Services Department project manager at (828) 250-4784 or by email at robert.brown@buncombecounty.org .